

Job Summary

Order Number:

NY1396493

Date Job Order Received:

11/22/2021

Number of Openings:

1

Company Name:

Introl Design, Inc.

Job Title:

Shipping/Kit Picking/Inventory

Minimum Experience Required:

No experience requirement provided.

Job Description:

Lockport. Introl Design, Inc. Shipping/Kit Picking/Inventory. FT 40 hrs wk. 1st shift 7:30am - 4:00pm. Lockport manufacturer seeking FT shipping/receiving clerk. Duties include packing boxes for outgoing shipments, familiarity with UPS/FedEx & LTL freight services. Unloading & accurately verifying quantities against packing lists & PO's. Storing incoming inventory/supplies. Computer literacy is required to maintain stock locator system. May be required to use forklift, hand tools, etc. Duties also include preparing/picking kits for production assembly jobs. Clean, modern facility. To apply, contact the employer by telephone, by fax, or by email: Phone: Smith, Eileen (716) 434-6919 ext. 652 Fax: Smith, Eileen (716) 434-6919 Email: esmith@introl-design.com

Job Location:

Lockport, New York

Pay:

Starting pay not specified.

Benefits:

Health Insurance, Vacation, Sick Leave, Holidays, Retirement/Pension

Hours per Week:

40

Duration:

Full Time, Regular

Work Days:

Monday thru Friday

Shift:

First (Day)

Public Transportation:

Public Transportation is not available.

Minimum Education Required:

GED

Driver Licenses, Including Endorsements:

No Driver License requirements specified.

How to Apply:

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