

RESUME 697

OBJECTIVE

Highly motivated, well-organized, and results-driven professional to secure a position with your company utilizing my skills, training, and experience in ***Production, Assembly, Quality Control, Warehouse, Shipping & Receiving, or as applicable***

SUMMARY OF QUALIFICATIONS

- Over 3 years' experience in various Production and Quality Assurance settings producing/testing automobile engines, heat exchangers, heat-resistant industrial paints and other coatings, coasters, grinding wheels and other abrasive items (sandpaper), assembling books, etc., and consistently meeting and/or exceeding all daily goals and objectives while maintaining safety at all times
- Over 1 year experience in a warehouse setting performing shipping and receiving duties including performing inventory management, utilizing handheld barcode scanners, reporting surpluses and deficiencies to upper management, and loading/unloading trucks using forklifts, pallet jacks and hand trucks
- Experienced performing Quality Control assurance checks of all finished products, setting aside defective or flawed units, and notifying appropriate personnel of such product conditions
- Trained and compliant with all OSHA safety regulations, including experienced wearing PPE as necessary
- Operates forklifts, pallet jacks, hand trucks, and most hand/power tools
- Strong communications, analytical, and problem-solving skills
- Multi-tasks efficiently, learns new systems quickly, and completes all projects/assignments on time or ahead of critical deadlines
- Detail-oriented, conscientious, and adapts well to any work setting
- Experienced using computers, Windows, MS Word, Internet research, and email
- Works well independently or collaboratively in a team environment

PROFESSIONAL EXPERIENCE

3/22 – Present ***Maintenance Technician***

Quality Inn, Niagara Falls, NY

- Provide proper upkeep of sidewalks, driveways, parking lots, planters, burial sites, or other grounds features.
- Finish surfaces of woodwork or wallboard in houses or buildings, using paint, hand tools, or paneling.

5/22 – Present ***Maintenance Technician***

Holiday Inn, Niagara Falls, NY

- Repair doors, frameworks, floors, or other wooden fixtures in the building, using hand or power tools.
- Inspect ceiling or floor tile, wall coverings, siding, glass, or woodwork to detect broken or damaged structures.

2021 – 2021 ***Spooler/Cutter***

Delfigen, Niagara Falls, NY

- Tending and verification of parts as they are produced by the process, completing all required inspections.
- Follow the shop order instructions to ensure accurate production rates, materials, product and amount.

2021 – 2021 ***Production***

Fresenius Kabi, Grand Island, NY

- Responsible for running high-speed computerized filling equipment in a clean room and temperature controlled manufacturing environment
- Conduct cleaning, set-up, minor maintenance, changeovers, and breakdown of filling lines using proper aseptic technique, and strictly follow standard operating procedures and documentation requirements

2019 – 2020 ***Bus Monitor***

Niagara Falls Coach Line, Niagara Falls, NY

- Monitor the conduct of students to maintain discipline and safety
- Clean school bus interiors by picking up waste, wiping down windows, or vacuuming
- Escort small children across roads and highways

2018 – 2019 ***Quality Control Specialist***

Aavid Niagara / Boyd Corporation, Niagara Falls, NY

- Performed various quality control inspections and tests on heat exchangers manufactured at the plant, including conducting leak tests to ensure structural integrity, as well as visual inspections for external defects or flaws
- Conducted a specialized salt flush to clear debris and clean internal components, passing units on for oven drying, and subsequently for packaging and shipping

2017 – 2018 ***Machine Operator / Production Specialist***

General Motors Powertrain / SPS, Tonawanda, NY

- Responsible for performing general line assembly duties utilizing various power tools and robotic equipment, building GM engines, ensuring component integrity during all phases of assembly, and maintaining safe operations at all times
- Performed inventory control throughout the shift and reports surpluses or deficiencies to supervisors, triggering the ordering and replenishing process for additional parts and/or raw materials
- Kept detailed documents of Quality Assurance inspections and checks
- Kept all work areas neat, clean, and organized

2016 – 2017 ***Machine Operator / Production Specialist***

Katz America / Remedy Staffing, Sanborn, NY

- Operated a variety of machines utilized in the full process of creating and binding children's books, from operating shears to cut the book, gluing machines to bind the cover and pages, and a machine to finalize the process, ready for packaging
- Packaged coasters for restaurants and bars, personalized with their names or logos

2016 – 2016 ***Machine Operator / Production Specialist (Temporary)***

Ashland Advanced Materials, LLC, Niagara Falls, NY

- Mixed up various viscous liquid ingredients to pass along in the production process to other workers specializing in operating induction furnaces manufacturing fiber board and rayon
- Kept a constant supply of mixture available for production workers

2016 – 2016 ***Production Specialist***

Flame Control Coatings / Durham Staffing, Niagara Falls, NY

- Operated various equipment ensuring production quality and quantity objectives, in a facility producing flame resistant and other paints and varnishes, up to 75,000 gallons per week
- Set up and operated various machines for daily production runs including setting various grinding and dispersion accessories to produce different viscosities of paint, per product, client, and/or application specifications
- Collaborated with shipping and receiving to ensure shipments of products to clients, locally, regionally, nationally, and worldwide
- Operated forklifts to supply raw materials in the production areas prior to operating machines and cook kettles for varnishes

2015 – 2015 ***Auto Detailer***

Transportation Center of WNY, Niagara Falls, NY

- Cleaned/polished interior and exterior of cars, SUV's, and trucks for the automobile dealership
- Cleaned interiors and exteriors, vacuuming, steam cleaning and/or shampooing carpets, cleaning upholstery, dashboards, and more
- Cleaned and polished all aspects of the vehicle per dealership and/or customers' specifications

EDUCATION & TRAINING

Diploma, 1999

Niagara Falls High School, Niagara Falls, NY