

# RESUME 694

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## OBJECTIVE

Highly motivated, well-organized, and results-driven professional to secure a position with your company or organization in ***Production, Assembly, Quality Assurance, Packaging, Shipping & Receiving, or other position as applicable***, utilizing my skills, training, expertise, and experience

## SUMMARY OF QUALIFICATIONS

- Over 6 months' experience in a production setting, manufacturing plastic products for clients throughout the United States, meeting and/or exceeding all daily quotas and objectives, with an overriding focus on safety at all times
- Over 1 year of experience managing in a fast-paced hotel kitchen setting, supervising up to 9 employees for a closing shift, and proficient with some aspects of professional development including training, mentoring, scheduling, delegating work orders, and assignments monitoring work progress for quality, expediency, safety, and employee/customer interactions, conducting performance evaluations, and consulting with upper management for employee status/progress reports
- Over 10 years' combined experience preparing and cooking breakfasts, lunches, and dinners and proficient with a variety of cuisines including Italian, BBQ, Asian, Soul Food, and more, and versatile and efficient in fine dining, casual, and buffet-style settings (up to 200 people)
- Multi-tasks efficiently, learns new systems quickly, works well in a fast-paced setting, detail-oriented, and completes projects/assignments on time or ahead of schedule
- Strong communications, math, analytical, and problem-solving skills
- Leverages technology to enhance productivity, Windows, MS Office, Internet research, and email
- Works well independently, or collaboratively in a team environment

## PROFESSIONAL EXPERIENCE

08/19 – Pres.

### ***Production / Packaging / Shipping & Receiving***

Stryten Energy (formally Tulip & Richardson), Niagara Falls, NY

- Operates injection mold machines to produce battery casings for the automotive industry
- Operates a hard-rubber press to form battery casings
- Trims and grinds down flashing using abrasives as necessary, performing quality assurance inspections on all finished products, packaging/boxing items, and stacking finished products on a pallet for placement in the warehouse
- Anticipates acquisition of forklift driver certification following testing in mid-to-late February
- Meets and/or exceeds all daily production goals and objectives

01/18 – 08/19

### ***Medicaid Driver***

Cameron Transportation, Niagara Falls, NY

- Transported Medicaid patients (some in wheelchairs), from home to their appointments throughout Western New York, driving a van
- Assigned to regular trips to pick up clients at the Buffalo International Airport as well as the Rochester Airport with destinations throughout Western New York
- Conducted pre-and post-trip vehicle inspections, ensuring DOT compliance, and overseeing all preventive maintenance and repairs as necessary with an overriding focus on cleanliness and safety

07/16 – 07/17

### ***Head Line Cook***

Four Points by Sheraton, (Bella Vista Restaurant), Niagara Falls, NY

- Part of an integral team of dedicated kitchen professionals to prepare and cook breakfasts, lunches, and dinners to specifications for the hotel's exclusive restaurant with seating up to 100 patrons, contributing to the popularity of the establishment, meeting and/or exceeding all patrons' expectations
- Supervised up to 9 staff for shift closing, overseeing all kitchen operations, ensuring preliminary preparations for next-day activities, directing personnel to perform deep cleaning and sanitizing of all equipment in compliance with health department regulations and corporate SOP

***Head Line Cook (cont.)***

- Received shipments of food and supplies, verifying all items against invoices presented for accuracy and quality, negotiating with vendors to extend credits and/or replacements for substandard products
- Performed inventory control, rotating perishables in coolers and freezers by date/time stamps, and reporting deficiencies and surpluses to upper management
- Received numerous compliments by patrons for food meeting and/or exceeding their expectations for quality and taste

03/10 - 09/15

***Line Cook / Prep Cook***

Red Coach Inn, Niagara Falls, NY

- Prepared and cooked breakfasts, lunches, and dinners
- Cooked various cuisines including pasta, steaks, and seafood, prepared sautés, and more, all to patrons' specifications and preferences
- Collaborated with other kitchen personnel as a team to provide solutions to issues as they arose, combining efforts and culinary knowledge to expedite orders on time or ahead of schedule
- Prepared food for private parties and corporate functions, up to 200 guests

06/08 - 03/10

***Construction Assistant***

Trillium Construction, Buffalo, NY

- Performed interior and exterior repairs including carpentry, painting, siding, and concrete
- Replaced windows, doors, flooring, cabinets, and counter tops
- Performed light plumbing duties including installations of new fixtures, sinks, vanities, etc.
- Prepared apartments and other property units for new tenancies, making necessary repairs in a timely manner

**EDUCATION & TRAINING**

***NYS Class E Driver's License, 2018***

NYS Department of Motor Vehicles, Albany, NY

***Building Trades (course studies), 2008***

Buffalo Employment & Training Center, Buffalo, NY

***GED, 2006***

FCI Loretto School, Loretto, PA