

RESUME 683

OBJECTIVE

Highly motivated, knowledgeable, well-organized, and results-driven professional to secure a position with your company or organization as a **Production Associate, Assembly, Quality Assurance Warehouse Associate, or as applicable**, utilizing my extensive skills, training, and experience

SUMMARY OF QUALIFICATIONS

- Over 20 years' experience in various Production, Warehouse, and Quality settings, consistently meeting and / or exceeding all daily production goals, objectives, and quotas, trained and fully compliant with all OSHA safety rules and regulations, as well as strict adherence to all Lock-Out/Tag-Out protocols and procedures, as well as the necessary wearing of various PPE
- Utilized as a knowledgeable and respected resource, the "go-to" professional, regarded highly by peers, workers, and upper management, providing objectivity, clarity of thought, trusted for developing well-informed decisions, and resolving complex technical production and product deliverability issues through the formulation of achievable action plans when others cannot
- Trains new personnel upon supervisor requests, including providing plant orientation, delegating work orders, monitoring all work activities for quality, expediency, and safety, conducting performance evaluations with written reports, and consulting with upper management for employee status/progress reports
- Operates forklift trucks including propane, electric, standup, walk-behind, long-forks, short-forks, overhead cranes, pallet jacks, man lifts, and most hand/pneumatic/power tools, etc.
- Performs regular inventory control utilizing hand-held scanners on all incoming/outbound shipments, notifying appropriate personnel of surpluses and deficiencies for supply chain replenishment
- Experienced packaging/packing a wide range of products, preparing and/or affixing labels/postage in preparation to ship materials and/or products
- Multitasks efficiently, learns new systems quickly, and completes all projects on time or ahead of critical deadlines
- Leverages technology to enhance productivity, Windows, MS Office, data entry, including to record shipment data, weight, charges, damages, and discrepancies, and more
- Works well independently or collaboratively in a team environment

PROFESSIONAL EXPERIENCE

06/22 – Pres. **Production Associate**

Silipos, Niagara Falls, NY

- Operate machines to produce prosthetic products for handicapped and/or diabetic individuals; completed paperwork quantifying the work done for the day
- Perform inventory, boxed, taped, packaged products produced (gel-filled gloves and orthopedic socks)
- Assemble foot products such as inserts, soles, covers, prosthetics
- Handle materials such as silicone at a fast pace while abiding by the Safety Precautions instilled
- Observe equipment operations so that malfunctions can be detected, and notify operators of any malfunctions.

01/22 - 06/22 **Inspector / Packaging**

DKP, Tonawanda, NY

- Measured dimensions of products to verify conformance to specifications, using measuring instruments, such as rulers, calipers, gauges, or micrometers.
- Inspected, tested, or measured materials, products, installations, or work for conformance to specifications.
- Read blueprints, data, manuals, or other materials to determine specifications, inspection and testing procedures, adjustment methods, certification processes, formulas, or measuring instruments required.
- Monitored production operations or equipment to ensure conformance to specifications, making necessary process or assembly adjustments.

07/11 - 01/22 **Quality Control / Machine Operator / Warehouse**

Remedy Intelligent Staffing, Tonawanda, NY

- Operated and tended automatic stacking, loading, packaging, or cutting machines.
- Drove gasoline- or electric-powered trucks, cars, or tractors and transport materials between loading, processing, and storage areas.
- Recorded shipment data, such as weight, charges, space availability, damages, or discrepancies, for reporting, accounting, or recordkeeping purposes.
- Read blueprints or job orders to determine product specifications and tooling instructions and to plan operational sequences.

- Inspected workpieces for defects, and measure workpieces to determine accuracy of machine operation, using rules, templates, or other measuring instruments.
- Positioned, adjusted, and secured stock material or workpieces against stops, on arbors, or in chucks, fixtures, or automatic feeding mechanisms, manually or using hoists.
- Packed, sealed, labeled, or affixed postage to prepare materials for shipping, using hand tools, power tools, or postage meters.
- Prepared documents, such as work orders, bills of lading, or shipping orders, to route materials.
- Reviewed orders for completeness according to reporting procedures and forward incomplete orders for further processing.
- Assembled or set up displays or products in store space, using colors, lights, pictures, or other accessories to display the product.
- Applied primers or sealers to prepare new surfaces, such as bare wood or metal, for finish coats.
- Mixed and matched colors of paint, stain, or varnish with oil or thinning and drying additives to obtain desired colors and consistencies.

OTHER EXPERIENCE

06/98 - 05/04 ***CDL-A Driver***

West Side Transport, Cedar Rapids, IA

- Maneuvered trucks into loading or unloading positions, following signals from loading crew and checking that vehicle and loading equipment are properly positioned.
- Coupled or uncoupled trailers by changing trailer jack positions, connecting or disconnecting air or electrical lines, or manipulating fifth-wheel locks.
- Operate equipment, such as truck cab computers, CB radios, phones, or global positioning systems (GPS) equipment to exchange necessary information with bases, supervisors, or other drivers.
- Perform routine and scheduled maintenance services, oil changes, lubrications, and tune-ups.
- Follow checklists to ensure all important parts are examined, including belts, hoses, spark plugs, brake and fuel systems, wheel bearings, and other potentially troublesome areas.
- Work closely with customers to ensure products meets their expectations, listen to and report customer complaints, concerns or questions to Dispatcher.
- Maintain DOT and vehicle documents, ensuring they are properly completed.
- Checked conditions of trailers after contents have been unloaded to ensure that there has been no damage.

MILITARY EXPERIENCE

E4 – Aircraft Mechanic (Honorable Discharge)

United States Navy, Pearl Harbor, HI

EDUCATION, TRAINING & ACHIEVEMENTS

Auto Mechanics Certificate

Lincoln Tech., Chicago, IL

High School Diploma

South Shore High School, Chicago, IL