

Resume 661

Objective:

Punctual and efficient driver seeks a position as part of a delivery team with opportunities for professional growth and development. Motivated to provide prompt, friendly and professional service at all times.

Skills:

- Delivered shipments to customers throughout region. Averaging over 200 miles daily. Continuously maintained an accident and incident report.
- Free driving record for more than 10 years.
- Maintained consistent and on time delivery record.
- Applied safety procedures and policies as outlined in department safety manual.
- Wrote and edited documents to keep staff informed of policies and procedures.
- Initiated new routes that reduced delivery time.

Work Experience:

Career Connection Network

10/2018 – Present

Truck Driver

Duties include: Pick up and drop off materials from various destinations.

Serfini Transportation

Medical Driver

01/2010-08/2018

Duties included: Transported elderly and special needs clients to and from scheduled appointments. Operated wheelchair lifts and conducted daily post and pre-trip inspection of vehicle.

Goodwill Industries

06/2003-12/2009

Truck Driver

Duties included: Coordinated all daily delivery schedules based on customer schedules, peak delivery times and alternate routes. Processed shipment documents neatly and efficiently for each load. Loaded and unloaded trailers with mechanical freight handling equipment. Conducted daily DOT pre-trip inspections according to checklist.

Salvation Army

02/2000-06/2003

Truck Driver

Duties included: Checked all load related documentation to ensure that it is complete and accurate, follow appropriate safety procedures for transporting. Performed vehicle maintenance on vehicles and auxiliary equipment, such as cleaning, lubricating, recharging batteries, fueling or replacing liquefied gas tank. Positioned lifting devices under, over or around loaded pallets, skids and boxes. Safely secure material or products for transport. Conducted daily DOT pre-trip inspections. Delivered customer orders to homes or businesses within established and expected time frames.

Education:

Associate Degree- Culinary Arts

Erie Community College

National Tractor Trailer School

Class B CDL-P.S Endorsements