

# Resume 608

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## OBJECTIVE:

To secure a position with your company using my skills and experiences in *Installation, Construction, or General Labor* utilizing my skills, training and experience.

## SUMMARY OF QUALIFICATIONS:

- Experience in the construction / home improvements industry, assisting a wide range interior and exterior projects with carpentry, etc., and remodeling, rough framing, roofing, siding, and windows and doors.
- Skilled in troubleshooting and general maintenance practices including mechanical, electrical, and carpentry
- Establishes rapport quickly with a diverse customer population, recognized for personal and professional integrity, cultivating and maintaining positive interpersonal relationships, and collaborating to develop mutually beneficial solutions through interactions with teams, managers, and customers
- Provides uncompromising highest standards of customer service to both internal and external customers, assisting individuals with their product/service requirements, offering solutions customized to individual needs, and resolving issues to their complete satisfaction
- Trains new personnel upon supervisor requests, delegating minor assignments to gauge comprehension of job duties and requirements, monitoring all work activities for quality, expediency, and safety, conducting informal performance assessments, and consulting with upper management for employee status/progress reports
- Empathetic, motivated and passionate about helping others, can adapt to meet needs of clients
- Dedicated employee, detail-oriented, and learns new systems quickly
- Multi-tasks efficiently, learns new systems quickly, and completes all duties on-time or ahead of deadlines
- Works well independently or in a team environment

## PROFESSIONAL EXPERIENCE

05/12 – Present

### *Carpenter*

M Heist Enterprises, Alden, NY

- Study specifications in blueprints, sketches, or building plans to prepare project layout and determine dimensions and materials required.
- Shape or cut materials to specified measurements, using hand tools, machines, or power saws.
- Install structures or fixtures, such as windows, frames, floorings, trim, or hardware, using hand or power tools.
- Build or repair cabinets, doors, frameworks, floors, or other wooden fixtures used in buildings, using woodworking machines, carpenter's hand tools, or power tools.
- Install structures or fixtures, such as windows and doors, using carpenters' hand and power tools.
- Shaped or cut materials to specified measurements, using hand tools, machines, or power saws.
- Assemble and fasten materials to make frameworks or props, using hand tools and screws, nails, or glue.
- Inspect ceiling or floor tile, wall coverings, siding, glass, or woodwork to detect broken or damaged structures.
- Install rough door and window frames, subflooring, fixtures, or temporary supports in structures undergoing construction or repair.
- Measure and mark dimensions of parts on paper or lumber stock prior to cutting, following blueprints, to ensure a tight fit and quality product.
- Install hardware, such as hinges, handles, catches, or drawer pulls, using hand tools.
- Cut timber to the right size, and shape and trim parts of joints to ensure a snug fit, using hand tools, such as planes, chisels, or wood files.
- Trim, sand, or scrape surfaces or joints to prepare articles for finishing.
- Connect water hoses to inlet pipes of plumbing systems, and test operation of plumbing fixtures.
- Install, repair, and replace units, fixtures, appliances, and other items and systems using power tools.

## EDUCATION and TRAINING:

### *High School Diploma*

Niagara Falls High School, Niagara Falls, NY